**Ministry of Higher and Tertiary Education, Innovation,**

**Science and Technology Development**

**Mutare Teachers’ College**

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|  | **Postal Address**  *P. O. Box 3293*  *Paulington.* ***Mutare, Zimbabwe***  ***Tel No:*** *263-020-60380/66672*  ***Email: admissions@mutareteachers.ac.zw***  ***Fax:*** *263-020-64665*  ***Website: www.mutareteachers.ac.zw*** |  |

APPLICATION FORM FOR PRE-SERVICE DIPLOMA IN EDUCATION

FEBRUARY 2025 INTAKE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Form Number | MP Number | PROGRAMME  *(Please tick programme chosen)* | | **Subject/s Chosen** |
| 2 YEAR |  |  |
| 3 YEAR |  |  |

**INSTRUCTIONS**

* Write in the spaces provided or tick in the appropriate box. **Please print**.
* **Attach certified copies of educational certificates, birth certificate, identity card, any proof of work experience and marriage certificates for women with registered marriages.**
* In D3 and D4, please indicate your choice of Programme/ Learning Area(s).
* Downloaded forms will be submitted to the **ADMISSIONS OFFICE** upon production of proof of payment.
* Successful applicants will be required to produce police clearance.

**PART A: PERSONAL DETAILS**

Title: (Mr.; Mrs.; Miss.; etc.) SURNAME:

FIRST NAME(S)

DATE OF BIRTH: / / / AGE: yrs.

NATIONALITY: I.D. NO:

MARITAL STATUS: Married Single Widowed Divorced

HOME ADDRESS: CONTACT ADDRESS:

HOME TEL NO. CONTACT TEL NO / CELL. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NEXT OF KIN (Name) Phone Number

RELATIONSHIP TO APPLICANT: (Father, mother, uncle, etc…)

Do you have any physical disability, which requires specialist services? Yes No

If yes, indicate the nature of your disability by ticking the appropriate box:

Physical Visual Hearing Albinism Any other (specify)

**PART B: EDUCATIONAL QUALIFICATIONS**

**PASSES IN ‘O’ LEVEL ENGLISH LANGUAGE AND MATHEMATICS ARE A PREREQUISITE FOR BOTH PROGRAMMES.**

**A pass in ‘O’ level Science is a requirement for the following subjects: Agriculture, Science, Mathematics, Computer Science, Physical Education, Sport and Mass Displays, Food Science Technology and Design, Geography and Environmental Studies**

**`A` LEVEL**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SUBJECTS/COURSES/PROGRAMMES STUDIED AND PASSED** | **COLLEGE/SCHOOL ATTENDED** | **YEAR OBTAINED** | **GRADE ATTAINED** | **SCORE (For official use)** |
|  |  |  |  |  |
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**`O` LEVEL**

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| **SUBJECTS/COURSES/PROGRAMMES STUDIED AND PASSED** | **COLLEGE/SCHOOL ATTENDED** | **YEAR OBTAINED** | **GRADE ATTAINED** | **SCORE (For official use)** |
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**OTHER ACADEMIC / PROFESSIONAL QUALIFICATIONS**

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| --- | --- | --- | --- | --- |
| **SUBJECTS/COURSES/PROGRAMMES STUDIED AND PASSED** | **COLLEGE/SCHOOL ATTENDED** | **YEAR OBTAINED** | **GRADE ATTAINED** | **SCORE (For official use)** |
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**PART C: EXPERIENCE**

**(i) TEACHING EXPERIENCE**

(If you have a teaching experience indicate number of years by ticking in the appropriate box and attach proof of experience e.g. photocopy of pay slip.

A teaching experience up to 1yr between 1 & 2yrs more than 2 yrs none

**(ii) OTHER WORK EXPERIENCE**

Do you have any work experience other than teaching? Yes No

If yes, indicate the number of years: up to 1yr between 1 & 2yrs more than 2yrs none

(Tick in the appropriate square and also attach any relevant proof of work experience e.g. photocopy of pay slip)

State nature of employment.

**PART D: PROGRAMME AND SUBJECT CHOICES**

**Study the information in the tables D1 and D2 and use it to choose the programme and subject you wish to study**

**D1. TWO – YEAR POST ‘A’ LEVEL PROGRAMME**

|  |  |
| --- | --- |
| **LEARNING AREA** | **MINIMUM REQUIREMENTS** |
| 1. **Accounting and Business Studies** | An ‘A’ level pass in **both** Accounting and Business Studies or Economics |
| 1. **Computer Science** | ‘A’ level passes in any **two** of the following subjects: Computer Studies/ Computing, Mathematics, Physics, Chemistry, Biology, Accounting, Economics, Business Studies/ Management of Business. |
| 1. **ChiShona** | A pass in ‘O’ level Shona Language. An ‘A’ level pass in either Shona (Old Curriculum), Shona Language or Shona Literature and a pass in any other relevant ‘A’ level subject. |
| 1. **English** | A good pass in ‘O’ level English Language. An ‘A’ level pass in Literature in English and an ‘A’ level pass in any other relevant subject. |
| 1. **Geography and Environmental Studies** | Passes in ‘O’ level and ‘A’ level Geography and any other relevant ‘A’ level subject. |
| 1. **History and Heritage Studies** | A pass in ‘O’ level History / Heritage Studies. A pass in ‘A’ level History and any other relevant ‘A’ level subject. |
| 1. **Mathematics** | A pass in ’A’ level Mathematics and a pass in any other relevant `A` level subject. |

**D2. THREE – YEAR POST ‘O’ LEVEL PROGRAMME**

|  |  |
| --- | --- |
| **LEARNING AREA** | **MINIMUM REQUIREMENTS** |
| 1. **Agriculture** | A pass in ‘O’ level Agriculture. |
| 1. **Art Technology & Design** | Passion in Art. A pass in Art is an added advantage. |
| 1. **Building Technology and Design** | A pass in ‘O’ level Building Technology and Design or Building Studies (Old Curriculum). |
| 1. **Clothing, Textile Technology and Design** | A pass in ‘O’ level Textiles Technology/ Fashion and Fabrics. |
| 1. **Food Science Technology and Design** | A pass in ‘O’ level Food Technology and Design /Food and Nutrition. |
| 1. **Physical Education, Sport and Mass Displays** | A pass in ‘O’ level Science. ‘O’ level Physical Education, Sport and Mass Displays / Physical Education is an added advantage. |
| 1. **Science** | A good pass in ‘O’ level Integrated Science/ Combined Science. ‘O’ level Physical Science, Biology, Physics, Chemistry are an added advantage. |
| 1. **Accounting and Business Studies** | A pass in ‘O’ level Principles of Accounts. |
| 1. **Computer Science** | ‘O’ level passes in Computer Science, Computer Studies (Old curriculum), a good pass in Mathematics or NFC. |
| 1. **ChiShona** | A pass in ‘O’ level Shona Language/ Shona (Old Curriculum) |
| 1. **English** | A pass in ‘O’ level English Language. |
| 1. **Geography and Environmental Studies** | A pass in ‘O’ level Geography. |
| 1. **History and Heritage Studies** | A pass in ‘O’ level History / Heritage Studies. |
| 1. **Mathematics** | A pass in ’O’ level Mathematics. |

**In D3 or D4, (*not both)* complete the table that relates to your chosen Programme /Learning Area.**

D3

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PROGRAMME | **LEARNING AREA** | **GRADES OBTAINED AT** | | **SCORE (For official use only)** |
| 2 YEAR |  | ‘O’ LEVEL | ‘A’ LEVEL |  |
|  |  |  |
|  |  |  |  |

D4

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PROGRAMME | **LEARNING AREA** | **GRADES OBTAINED AT** | | **SCORE (For official use only)** |
| 3 YEAR |  | ‘O’ LEVEL | ‘A’ LEVEL |  |
|  |  |  |
|  |  |  |  |

**Justify your choice of profession and subject(s).**

**DECLARATION: I ……………………………………………………… declare that the information given in this form is true.**

**SIGNATURE: ………………………………………………………………. Date……………………………………….**

**PART E FOR OFFICIAL USE ONLY**

DOCUMENTS CHECK

|  |  |  |  |
| --- | --- | --- | --- |
| Form fully completed |  | **‘**O’ Level English Language, Mathematics and Science |  |
| Birth Certificate |  | Certified ‘O’ Level Certificate(s) |  |
| Identity Card |  | Certified ‘A’ Level Certificate(s) |  |
| Work Proof |  | Any other certificate/s |  |

Checked by: Verified by: